



NATIVITY^{of}MARY SCHOOL

Nativity of Mary School Advisory Council

Minutes from August 18, 2016 Meeting

Present: Father Zehren, Mindy Reeder, Laura DePoint, Jeff Giles, Lydia Sokoto, Brian Comeau, Jody Lazo, Virginia Downey, John Aune, Becky Egan, Holly Long, Kathy Daggett and John Polvony.

Administrative

- Opening Prayer
- June 2016 Minutes Approved

Discussion Topics/Updates

- **SAC Confidentiality** SAC members are reminded of the importance of confidentiality. Members must feel free to discuss what's necessary and feel confident the information will be respected with privacy.

Principal's Report

- Enrollment: Preschool: 2 Day – 16; 3 Day – 17; 5 Day – 21 (Goal: 60 by August) K-30; 1-25; 2 – 37; 3 – 35; 4 – 29; 5 – 31; 6 – 27; 7 – 27; 8 – 28 Total: 323 (August 2015 – 309)
 - Goal for 2016: 330 Goal for next five years: 400
 - Largest gains in 2nd and 7th grades, as well as Pre-K
- Curriculum: All materials here, including new Science curriculum, National Geographic, online learning programs, new FAST assessment (setting up), and Guided Reading set by Benchmark.
- Faith: Nativity of Mary adopting “Virtues” for year of 2016-17 as part of our theme for the year. We will focus on one each month. Will share with families the focus. May pilot new safety training with the Faith Formation program.
- Technology/STEM – Maker’s Space:
 - Chromebook parent trainings: MS August 17 & 22 or September 7 & 4-5th Grades September 15
 - Students in Middle School will receive their laptops September 7
 - Students in 4-5th Grades, September 16
 - Adding Engineering Standards to science this year
 - Creating a STEM ROOM/MAKER’S SPACE in Computer Lab Staff:
- Staff:
 - Completed Summer Training in: Responsive Classroom; Technology; Assessment; STEM
 - Two new staff: Preschool & 1st Grade Licensing & Accreditation:
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 - Preschool Licensure visit August 25 (final step) Will begin Parent Aware focus for 2016-17
 - NAEYC – National Preschool Accreditation, all approved for 2016-17
 - MN State License – finalizing this August 2016
 - Parent Aware – families can get scholarships (coming in 2017-18)
 - K-8 Accreditation MNSAA – Final documents due December 15, 2016 for updates to our Strategic Plan and other follow up reports.

- Marketing/Advertising:
 - Back to School Sun Current; Partnerships – exercise clubs and student clubs; Fall events and mailing; Online continuing – twitter set up.
 - School-wide brochure: in development
 - Website: In development
 - Annual Report & Alumni Mailing: In development
 - Heritage Days: Sept. 16 & 17
 - Signage Needs: Building & Street Sign (longer term)
 - Marketing Grant Request: CSCOE
- Budget/Fundraising: Budget set for small positive outcome based on new fundraiser and support from parishioners and alumni in the form of an “Annual Appeal.” Should get out this fall.

Teacher’s Report

- Responsive Classroom
 - All but 2 teachers completed and will be trained during workshops.
 - Plan for 2 years before complete integration to classrooms.
 - Students own their learning.
 - Each day starts with an opening and closing meeting.
 - Middle school will be trained in October.
 - Materials should be prepared for parent awareness of the program.
- Holly Long updated SAC on her event with CSCOE; Nativity leads local schools in technology programs and use.
 - 6 of Nativity’s teachers attended.
- Kathy Daggett updated SAC on Kindergarten Camp

PTO Bylaws

- SAC members agreed to review the By-Laws presented for the newly forming PTO Committee and will bring comments/suggestions for final approval to the September meeting.

SAC Bylaws/Strategic Focus Areas

- SAC members agreed to review the By-Laws presented for the Committee and will bring comments/suggestions for review in September and approval at the October meeting.
- Laura DePoint created a template to track the SAC’s goals for the year; to determine key points the group would like to focus on for the 2016-2017 school year. See attached.

Meeting Adjourned

Next SAC meeting will be on Thursday, September 15, 2016 at 7:00 am